

# Acceptable verification documents – related parties.

The table below outlines documents that are acceptable to Westpac New Zealand Limited (Westpac)<sup>1</sup> for individual verification purposes. This list is only a guide and is by no means exhaustive; if you are unable to provide a document listed below we encourage you to talk to your Relationship Manager. Please note that Westpac will not open accounts for new customers without verification documentation being provided.

If your mail is currently being sent to a PO Box, you may need to consider having an acceptable address verification document sent to your residential address as a one off. The only time we may accept a document sent to a PO Box as address verification is if your residential address is included as the supply address on a utility bill or rates notice.

All identity verification documents must be current. Passports must be signed. You must also bring an ImmigrationNZ letter, if you hold a visa to study/work/stay in NZ.

Address verification documents must be addressed to you personally (or to joint names, of which yours is one) and dated. Acceptable date ranges vary depending on the type of document.

| Identity verification document  | Address verification documents   |
|---|--|
| <b>NZ passport</b><br>Must be a signed passport.  | <b>Utility bill</b><br>For power, water, gas, fixed phone, internet or satellite TV services and dated within the last 12 months.          |
| <b>NZ driver licence</b><br>If electronic verification is not confirmed another form of Photo ID will be required   | <b>Statement from another financial institution</b><br>Dated within the last 12 months.  |
| <b>NZ firearms licence</b><br>Must be current.  | <b>Council rates notice</b><br>Dated within the last 12 months.  |
| <b>Overseas passport</b><br>Must be a signed passport. You must also bring an ImmigrationNZ letter, if you hold a visa to study/work/stay in New Zealand. | <b>Correspondence from a government agency</b><br>Must contain name, address, and reference number and be dated within the last 12 months. |
| <b>NZ refugee travel document</b>   | <b>Unexpired rental or tenancy agreement</b><br>Dated within the last 12 months.   |
| <b>NZ Emergency Travel document</b>   | <b>Insurance policy document</b><br>Dated within the last 12 months.   |

All verification documentation **must** be either sighted by a Westpac employee, meaning the original documents are taken into a branch, or certified as being a true copy of the original by a trusted referee.

The Amended Identify Verification Code of Practice determines who is considered a trusted referee and provides instruction on what must be included in the wording of the certification. Please refer to 'Customer AML brochure Part 3 - Certification of verification documents' for more information.



If you are unsure what documents to provide we encourage you to talk to your Relationship Manager.

<sup>1</sup>Notwithstanding anything contained in this brochure, or any document referred to in this brochure, Westpac, in its sole discretion, reserves the right to accept or reject any document it deems fit.